

**National Defence University  
Sector E – 9 Islamabad**

[www.ndu.edu.pk](http://www.ndu.edu.pk)

**TENDER NOTICE**

1. National Defence University (NDU) Islamabad invites sealed tenders from well-reputed GST registered firms (General Order Suppliers) for provision of Miscellaneous/Toiletry Items during **FY 2024-25**.

**Terms and Conditions:-**

- a. Interested Vendors must provide rates for all types of items. Tenders of the firms who do not provide rates for all items will not be entertained.
- b. Quality / specification of the items and tender documents can be obtained from the office of undersigned between **08:00 am - 02:00 pm** till **12<sup>th</sup> July 2024**.
- c. Sample of each item included in tender documents should be provided at the time of tender opening.
- d. Tenders must reach the undersigned office at the below mentioned address till **10:30 am** of **16<sup>th</sup> July 2024** which will be opened on the same day at **11:30 am** in the presence of authorized rep of the firm who will choose to attend. The word "Tender Document" should be written on the envelope.
- e. 2% of the bid amount in shape of earnest money in favour of National Defence University must be attached with the tender document otherwise the tender shall be rejected.
- f. The quoted rates shall be inclusive of all government taxes and shall be valid upto **30<sup>th</sup> June 2025**.
- g. Income Tax shall be deducted as per prevailing government rules.
- h. The University reserves the right to accept/reject any or all bids or cancel the process.

DAA&QMG  
Administration Officer  
National Defence University Sector E-9, Islamabad  
Tel No: 051-9260651 - 051-800332215