

**NATIONAL DEFENCE UNIVERSITY ISLAMABAD**  
**(Office of the Registrar)**

No. NDU/Reg/Noti /F-17 & Sp-18/

Dated: 2-Aug-2017

**NOTIFICATION**

**Subject: Academic Schedule –FCS Fall Semester 2017 & Spring 2018**

1. The Academic Schedule (Fall 2017 & Spring 2018) for the Faculty of Contemporary Studies (FCS) is notified as under:-

<b>S#</b>	<b>Event / Activity</b>	<b>Date</b>
i.	<b>Start of Fall 2017 Semester – Orientation week</b> (New intake orientation, joining confirmation, course enrollment on ACADMAX)	21 Aug 17
ii.	Course enrollment on ACADMAX by <b>all students</b> (existing + new intake)	21-28 Aug 17
iii.	Confirmation of Courses on ACADMAX by HOD	21-28 Aug 17
iv.	Confirmation of Courses on ACADMAX by Exam Br	21-28 Aug 17
v.	<b>Start of Regular Classes</b>	28 Aug 17
vi.	Last date for submission of Registration Form to Registrar Office (1 <sup>st</sup> Semester) along with paid fee challan	4 Sep 17
vii.	Last date for Semester Freeze/ Unfreeze (after payment of semester fee)	11 Sep 17
viii.	Last date for submission of Research Topics & Supervisor Name for approval of ASRB	15 Sep 17
ix.	Last date of Fee Deposit (without fine for continuing students*)/ Award of W grade	18 Sep 17
x.	Last date for Submission of Migration Certificate in Original (1 <sup>st</sup> semester)	18 Sep 17
xi.	Reporting of Long Absence & Fee defaulters for admission cancellation by all depts. & Fin Br	19 Sep 17
xii.	Mid Term Exam (9 <sup>th</sup> week of classes)	23–30 Oct 17
xiii.	Submission of Mid Term Exams Result/Feeding into ACADMAX	1-15 Nov 17
xiv.	Scheduling of PhD Comprehensive Exam (if any)	7 Nov 17 – 20 Dec 17
xv.	Late date for submission of HEC attested degrees	14-Dec-17
xvi.	Issuance of Admit Cards	13-15 Dec 17
xvii.	<b>End of Regular Classes</b>	15-Dec-17
xviii.	Final Term Exam	18-30 Dec 17
xix.	Completion of Paper viewing by the students	1-2 Jan 18
xx.	Completion of submission of Results to Exam branch & Entry in ACADMAX	6 Jan 18
xxi.	Declaration of Result	15 Jan 18
xxii.	Semester Up gradation of ACADMAX	22 Jan 18
xxiii.	<b>Start of Spring 18 Semester – Orientation week</b> (Freshmen orientation, joining confirmation, course enrollment on ACADMAX)	29 Jan 18
xxiv.	Late date for Thesis submission in Exam Br. (Fall-2017 semester)	31 Jan 18
xxv.	Course enrollment on ACADMAX by <b>all students</b> (existing + new intake)	29 Jan 18- 6 Feb 18
xxvi.	Confirmation of Courses on ACADMAX by HOD	29 Jan 18- 6 Feb 18
xxvii.	Confirmation of Courses on ACADMAX by Exam Br	29 Jan 18 - 6 Feb 18
xxviii.	<b>Start of Regular Classes</b>	6 Feb 18
xxix.	Last date for submission of Registration Form to Registrar Office (1 <sup>st</sup> Semester) along with paid fee challan	6 Feb 18
xxx.	Last Date for Semester Freeze/ Unfreeze (after payment of semester fee)	12 Feb 18
xxxi.	Last date for submission of Research Topics & Supervisor Name for approval of ASRB	22 Feb 18
xxxii.	Last date of Fee Deposit (without fine for continuing students*)/ Award of W grade	26 Feb 18
xxxiii.	Last date for Submission of Migration Certificate in Original (1 <sup>st</sup> semester)	26 Feb 18
xxxiv.	Reporting of Long Absence & Fee Defaulters for Admission cancellation by all Depts. & Fin Br	27 Feb 18
xxxv.	Mid Term Exam (9 <sup>th</sup> week of classes)	2-8 Apr 18
xxxvi.	Submission of Mid Term Exams Result/Feeding into ACADMAX	9-20 Apr 18
xxxvii.	Late date for submission of HEC attested degrees	30 Apr 18
xxxviii.	Issuance of Admit Cards	17-19 May 18
xxxix.	<b>End of Regular Classes</b>	19-May-18

xl.	Final Term Exams	28 May 18 – 17 Jun 18
xli.	Completion of Paper viewing by the students	19-20 Jun 18
xlii.	Submission of Results to Exam branch & Entry in ACADMAX	06 Jul 18
xliii.	Declaration of Result	13 Jul 18
xliv.	Semester Up gradation of ACADMAX	31 Jul 18
xlv.	<b>Start of Fall 2018 Semester - Orientation week</b> (Freshmen orientation, joining confirmation, course enrollment on ACADMAX)	20 Aug 18
xlvi.	<b>Start of Regular Classes</b>	27 Aug 18
xlvii.	Late date for Thesis submission in Exam Br (Spring-18 semester)	31 Aug 18

2. This issues with the approval of the competent authority.

Registrar (A)  
(Nadia Khan)

**Notes:**

\*Fin Br to issue exclusive fee submission schedule with fine and nec actions by the concerned

\*\* Sat, Sun included to accommodate MS-PM (weekend classes).

Co-curricular & Extra-curricular activities schedule to be issued separately by PRCSP in coordination with FCS (Coord) & NDU HQ

Any event falling on the holiday shall be executed on next day.

**Public Holidays:**

Event	2017	2018
Kashmir day	5-Feb-2017 (Sun)	5-Feb-2018 (Mon)
Pakistan day	23-Mar-2017 (Thurs)	23-Mar-2018 (Fri)
Labour day	01-May-2017 (Mon)	01-May-2018 (Tue)
Eid-ul-Fitr*	26-27 Jun- 2017 (Tue, Wed)	15-16 Jun- 2018 (Fri, Sat)
Independence day	14-Aug-2017 (Mon)	14-Aug-2018 (Tue)
Eid-ul-Azha*	4,5 Sep 2017 (Wed Thu)	22,23,24 Aug 2018 (Wed, Thu, Fri)
Ashura*	30-Sep, 1-Oct-2017 (Sat, Sun)	20-21 Sep-2018 (Thu, Fri)
Eid-milad-un-Nabi*	1-Dec-2017 (Fri)	20-Nov-2018 (Tue)
Quaid-e-Azam Day	25-Dec-2017 (Mon)	25-Dec-2018 (Tue)

\*Subject to sight of Moon

**Other important Dates/ Events to Remember (Fall-17):**

Sports Week	2-8 Oct-17
Late date for submission of HEC attested degrees	14-Dec-17

**Other important Dates/ Events to Remember (Spring-18)**

Sports Week	20-25 Mar, 18
Late date for submission of HEC attested degrees	30 Apr 18

**Distribution:**

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|---------------------------|---------------------------|--------------------------|--|
| 1. SO to President        | 2. SO to Deputy President | 3. PA to COS             | 4. FCS (wider cir amongst FCS Mgt & Faculty) |
| 5. Exams Branch           | 6. GS Trg Branch          | 7. Security & Int Branch | 8. Finance Br                                |
| 9. Media & Support Branch | 10. QEC                   | 11. Cprt Branch          | 12. PRCSP                                    |
| 13. PA to SAC             |                           |                          |  |