

NATIONAL DEFENCE UNIVERSITY ISLAMABAD**(Office of the Registrar)****FCS Calendar Spring 2019 & Fall 2019 Semesters****GURRICULAR ACTIVITIES****(Admissions, Academic Activities)**

Ser	Week / Dates	Events/Activities	Resp Dept/ Br	Date / Day							
				M	T	W	T	F	S	S	
1.	28 Jan 19 – 3 Feb 19	Closure of Spring-19 admissions Merit list	CAC/ Reg Office	28							
2.		Last date for submission of Thesis in Exams Branch (Fall-18 semester)	All Depts				31				
3.		New semester course offering on ACADMAX/ confirmation of new applicants by depts.	All Depts			30	31	1	2		
Spring-19 Semester (Revised)											
4.	4 Feb 19 – 10 Feb 19	UERC Meetings (LMS dept) <i>RV: FMR(GF)- FCS</i>	LMS/ QEC	4		6	7	8			
5.		Start of Spring 2019 Semester – Orientation week	All Depts	4		6	7	8	9		
6.		New Intake Orientation Session <i>R.V: Bilal Auditorium</i>	PR&SA	4							
7.		Course enrollment on ACADMAX by all students (existing + new intake)	Depts/ Students	4		6					
8.		Confirmation of Courses on ACADMAX by HOD	HODs	4		6	7				
9.		Confirmation of Courses on ACADMAX by Exams Branch	Exam Br			6	7	8	9		
10.		Kashmir day (Public Holiday)	-		5						
11.	11 Feb 19 – 17 Feb 19	Start of Regular Classes	All Depts	11							
12.		Late course enrollment on ACADMAX by students with penalty of Rs. 5,000/- Cfm by HOD	All Depts	11	12	13	14				
13.		Confirmation of Late Enrollment of courses	Exam Br					15			
14.		Submission start of Thesis Titles and Supervisors for ASRB: Students & Depts	All Depts	11							
15.		UERC Meetings (SS dept) <i>RV: FMR(GF)- FCS</i>	SS /QEC	11	12	13	14				
16.		Lec on Community Service for IR & GPP depts. <i>R.V: A.S Edhi Hall</i>	PR&SA					15			
17.		Field work of Community Service for IR & GPP depts.	PR&SA							16	
18.	18 Feb 19 – 24 Feb 19	Last date for submission of Registration Form to Registrar Office along with paid fee challan (1st Semester)	All Depts		19						
19.		UERC Meetings (GPP dept) <i>RV: FMR(GF)- FCS</i>	GPP/ QEC	18	19	20	21				
20.		Lec on Community Service for LMS, SS & PCS depts. <i>R.V: A.S. Edhi Hall</i>	PR&SA					22			
21.		Field work of Community Service for LMS, SS & PCS depts. (Saturday)	PR&SA							23	
22.	25 Feb 19 – 3 Mar 19	UERC Meetings (PCS dept) <i>RV: FMR(GF)- FCS</i>	PCS/ QEC	25	26	27	28				
23.		Last Date for Semester Freeze/ Unfreeze (after payment of semester fee)	Depts/ Exam Br	25							
24.		Last date for Course Drop, Semester Drop, Course Change	Depts/ Exam Br	25							
25.		Approval of Semester Freeze & Course Change by COE	Exam Br	25							
26.		Approval of semester freeze & course change requests	Exam Br						1		
27.		Last date to submit application for Fee Installment (Contd. Stds)	PR&SA						1		
28.		UERC Meetings (IR dept) <i>RV: FMR(GF)- FCS</i>	IR						1		

29.	4 Mar 19 – 10 Mar 19	UERC Meetings (IR dept) <i>RV: FMR(GF)- FCS</i>	IR	4	5	6	7			
30.		Lec on Community Service for IR & GPP depts. <i>R.V: A.S Edhi Hall</i>	PR&SA					8		
31.		Field work of Community Service for IR &GPP depts.	PR&SA						9	
32.		Observed working Saturday for Misc Activity / missed classes	All Dept/ Brs						9	
33.	11 Mar 19 – 17 Mar 19	Sports Week FCS-NDU	PR&SA	11	12	13	14	15		
34.		Last date of Fee Deposit (without fine for continuing students*)	All Depts/ Fin Br	11						
35.		Last date for Submission of Migration Certificate in Original (1 st semester)	All Depts / Regn Br		12					
36.		Reporting of Long Absence & Fee Defaulters for Admission cancellation by all Depts. & Fin Br	All Depts / Regn /Fin		12					
37.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							16
38.	18 Mar 19 – 24 Mar 19	Submission of Lists for PhD Comprehensive Exams by Depts	Exams Br &Depts	18	19					
39.		Submission of List for PhD Doctoral Seminar/ Public Defence	Exams Br &Depts	18	19					
40.		Scheduling of PhD Comprehensive Exams: Initiation of Case for Approval	Exams Branch				21	22		
41.		Lec on Community Service for LMS, SS & PCS depts. <i>R.V: Edhi Hall</i>	PR&SA					22		
42.		Field work of Community Service for LMS, SS & PCS depts. (Saturday)	PR&SA							23
43.		Pakistan day (Public Holiday)	-							23
44.	25 Mar 19 – 31 Mar 19	Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							30
45.	1 Apr 19 – 7 Apr 19	Last date for submission of Research topics & Supervisors of M.Phil/ PhD stds to Exam Br for approval of ASRB	Depts / Exam Br				4			
46.	8 Apr 19 – 14 Apr 19	Last date for Thesis submission in respective dept for Dept review (Sp-19 semester)	Supervisor/ Dept	8						
47.		Mid Term Exams	All Depts	8	9	10	11	12	13	
48.		Consideration of Research Titles and Supervisors by HODs in Weekly Meeting	Depts/FCS	8	9	10	11	12		
49.		Submission of Mid Term Exams Result / Feeding into ACADMAX	Faculty		9	10	11	12	13	
50.		Last date for submission of Agenda Items for 22nd ASRB to Exams Branch	All Concerned					12		
51.		Submission of UERC's Biannual Progress Reports of PhD Scholars to Exam Br for ASRB	QEC & Depts					12		
52.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							13
53.	15 Apr 19 – 21 Apr 19	Start of student Feedback / Faculty Course Review Semester -Spr- 2019	QEC	15						
54.		PhD Comprehensive Exams	HODs/ Exam br	15	16	17	18	19		
55.		Last date for submission of Mid Term Exams Result / Feeding into ACADMAX	HODs					19		
56.	22 Apr 19 – 28 Apr 19	PhD Doctoral Seminars / PhD Public Defence	HODs/ Exam	22	23	24	25	26	27	
57.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							27
58.	29 Apr 19 – 5 May 19	PhD Doctoral Seminars / PhD Public Defence	HODs/ Exam	29	30		2	3		
59.		Labour day (Public Holiday)	-			1				
60.		1 st Admission Committee Meeting (Fall-19 adms)	CAC					3		
61.	6 May 19 – 12 May 19	Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							11

62.	13 May 19 – 19 May 19	Last date for student Feedback / Faculty Course Review Semester -Spr- 2019	QEC	13						
63.		Orientation session for Summer Internship Program <i>R.V: A.S Edhi Hall</i>	PR&SA			16				
64.		Last date for Award of 'W' grade	HODs/ Exam				17			
65.		Admissions Fall-2019 advertisement	CAC/ Regn/ IT							19
66.	20 May 19 – 26 May 19	Admissions Fall-2019 dates (applications opening)	CAC/ Reg Office	20						
67.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs						25	
68.	27 May 19 – 2 Jun 19	Last date for submission of HEC attested degrees (M.Phil & PhD stds Spring-19 session) / Board verified certificates (BS stds)	Stds/ Dept				30			
69.		End of Regular Classes	All Depts					31		
70.	3 Jun 19 – 9 Jun 19	Preparatory week / completion of missing classes	All Depts	3	4			7	8	
71.		Finalization of Summer Semester Plan, Courses, Teacher	Depts/ Stds	3	4					
72.		Printing & Issuance of Admit Cards	Exam Br		4			7		
73.		Eid-ul-Fitr* (Public Holiday)				5	6			
74.		Eid Milan Party (Eid-ul-Fitr)	PR&SA					7		
75.	10 Jun 19 – 16 Jun 19	Final Term Exams	All Depts	10	11	12	13	14	15	
76.		Employer/ PhD progam /Faculty survey	QEC	10	11	12	13	15		
77.		Paper viewing by the students Starts / Entry in ACADMAX	Stds Faculty		11	12	13	14	15	
78.		Submission of Results to Exam branch & Entry in ACADMAX	Faculty/ HODs			12	13	14	15	
79.		Last date of thesis submission to Supervisor for Review (M.Phil & PhD Scholars)	Depts/Stds					14		
80.	17 Jun 19 – 23 Jun 19	Final Term Exams	All Depts	16	17					
81.		Employer/ PhD progam /Faculty survey	QEC	16	17	18	19	20		
82.		Paper viewing by the students Starts / Entry in ACADMAX	Stds Faculty	16	17	18	19			
83.		Submission of Results to Exam branch & Entry in ACADMAX	Faculty/ HODs	16	17	18	19	20	21	
84.		Submission of Summer semester courses for approval of Deputy President with cost benefit analysis	Faculty/ HODs				19			
85.	24 Jun 19 – 30 Jun 19	PhD Doctoral Seminars / PhD Public Defence	HODs/ Exam	24	25	26	27	28		
86.		3 rd Bi-Annual Review of FCS Depts/ Branches/ Presentations by HODs to Dy President	QEC		25	26	27	28	29	
87.	1 Jul 19 – 7 Jul 19	START OF SUMMER SEMESTER / SUMMER BREAK		1						
88.		Thesis return to students by supervisors with observations	Dept/ Supervisor	1						
89.		Scrutiny of Results: Rectification of Observations	Exams Br & Scty Comm	1	2	3	4	5		
	8 Jul 19 – 14 Jul 19	-	-							
90.	15 Jul 19 – 21 Jul 19	Re-submission of thesis to supervisor, after addressing observations	Depts/Stds		15					
91.	22 Jul 19 – 28 Jul 19	Declaration of Result (Spring-19)	Exam Br				25			
92.	29 Jul 19 – 4 Aug 19	Submission of Final thesis in Dept with thesis submission form (Sp-19 sem)	Stds				31			
93.	5 Aug 19 – 11 Aug 19	Closure of all Fall-19 Admission Merit Lists						9		

94.	12 Aug 19 – 18 Aug 19	Eid-ul-Azha* (Public Holiday)	-	12	13					
95.		Independence day (Public Holiday)				14				
96.		Eid Milan Party (Eid-ul-Azha)	PR&SA				15			
97.		UERC Meetings (LMS Dept) <i>RV: FMR(GF)- FCS</i>	LMS/QEC				15	16	17	
98.	19 Aug 19 – 25 Aug 19	UERC Meetings (LMS Dept) <i>RV: FMR(GF)- FCS</i>	LMS/QEC	19	20	21				
99.		New semester course offering on ACADMAX/ confirmation of new applicants by depts.			20	21	22	23		
Fall-19 Semester										
100.	26 Aug 19 – 1 Sep 19	UERC Meetings (SS Dept) <i>RV: FMR(GF)- FCS</i>	SS/QEC	26	27	28				
101.		Last date for Thesis submission in Exam Br by all depts. (Sp -19 semester)	Exam Br					30		
102.		Start of Fall 2019 Semester	All Depts	26						
103.		Orientation Session <i>R.V: Bilal Auditorium</i>	PR&SA	26						
104.		Course enrollment on ACADMAX by all students (existing + new intake)	Students	26	27	28				
105.		Confirmation of Courses on ACADMAX by HOD	All Depts	26	27	28	29			
106.		Confirmation of Courses on ACADMAX by Exam Br	Exam Br		27	28	29	30		
107.	2 Sep 19 – 8 Sep 19	Start of Regular Classes	HODs /Faculty	2						
108.		Late course enrollment on ACADMAX by students with penalty of Rs. 5,000/- Cfm by HOD	Depts/ Fin	2	3	4	5			
109.		Confirmation of Late course enrollment by Exam Br	Exam		2	3	4	6		
110.		UERC Meetings (GPP Dept) <i>RV: FCS</i>	GPP/QEC		3	4	5	6		
111.		Last date for submission of Registration Form to Registrar Office along with paid fee challan (1st Semester)	Students/ Dept					6		
112.	9 Sep 19 – 15 Sep 19	Ashura* (Public Holiday)	-	9	10					
113.		UERC Meetings (PCS Dept) <i>R.V: FCR</i>	PCS/QEC			11	12	13	14	
114.		Lec on Community Service for IR & GPP Depts. <i>R.V: A.S Edhi Hall</i>	PR&SA					13		
115.		Field work of Community Service for IR & GPP Deptts	PR&SA						14	
116.	16 Sep 19 – 22 Sep 19	Last Date for Semester Freeze/ Unfreeze (after payment of semester fee)	Stds/ Dept	16						
117.		Last date for Course Drop, Semester Drop, Course Change	Stds/ Dept/ Exam	16						
118.		UERC Meetings (IR dept) <i>RV: FCR</i>	IR/QEC		17	18	19	20		
119.		Last date for submission of application for fee installment (Contd. Stds)	PR&SA					20		
120.		Lec on Community Service for LMS, SS & PCS depts. <i>R.V: Hall 1</i>	PR&SA					20		
121.		Field work of Community Service for LMS, SS & PCS Depts. (Saturday)	PR&SA						21	
122.	23 Sep 19 – 29 Sep 19	Approval of semester freeze / course change by COE	Exam Br	23						
123.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs						28	
124.	30 Sep 19 – 6 Oct 19	Last date for Submission of Migration Certificate in Original (1 st semester)	HODs/ Exam		1					
125.		Last date of Fee Deposit (without fine for continuing students*)	Students/ Fin	30						
126.		Reporting of Long Absence & Fee Defaulters for Admission cancellation by all Depts. & Fin Br	Dept/ Fin/ Regn		1					
127.	7 Oct 19 – 13 Oct 19	Lec on Community Service for IR & GPP 4 depts. <i>R.V: A.S Edhi Hall</i>	PR&SA					11		
128.		Field work of Community Service for IR & GPP Deptts	PR&SA						12	
129.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs						12	

130.	14 Oct 19 – 20 Oct 19	Lec on Community Service for LMS, SS & PCS Depts. <i>R.V: A.S Edhi Hall</i>	PR&SA						18		
131.		Field work of Community Service for LMS, SS & PCS Depts. (Saturday)	PR&SA							19	
132.	21 Oct 19 – 27 Oct 19	Sports Week FCS-NDU	PR&SA	21	22	23	24	25			
133.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs								26
134.	28 Oct 19 – 3 Nov 19	Start of stds feedback/ Faculty course review (Fall-18 Sem)	QEC						1		
135.		Submission of List for PhD Doctoral Seminar / PhD Public Defence by Depts	All Depts						1		
136.		Last date for submission of Research Topics & Supervisor Name for ASRB	HODs/ Exam						1		
137.	4 Nov 19 – 10 Nov 19	Submission of List for PhD Doctoral Seminar / PhD Public Defence by Depts	All Depts	4	5	6	7	8			
138.		Mid Term Exams	All Depts	4	5	6	7	8	9		
139.		Submission of Mid Term Exams Result / Feeding into ACADMAX	All Depts		5	6	7	8	9		
140.		Admission Committee Meeting (Sping-20)	CAC				7				
141.		Lec on Community Service for IR & GPP depts. <i>R.V: A.S Edhi Hall</i>	PR&SA						8		
142.		Field work of Community Service for IR & GPP depts. (Saturday)	PR&SA								9
143.		Educational Trip to PNRA/ SPD (SS Depts)	SS								9
144.		Eid-milad-un-Nabi* (Public Holiday)									
145.	11 Nov 19 – 17 Nov 19	Submission of Mid Term Exams Result / Feeding into ACADMAX	All Depts	11	12	13	14	15			
146.		Centralized PhD Comprehensive Exam	Depts/ Exam	11	12	13	14	15			
147.		Last date for Thesis submission in respective dept /supervisor for review (Fa-19 semester)	Stds/ Dept						15		
148.		Lec on Community Service for LMS, SS & PCS depts. <i>R.V: A.S Edhi Hall</i>	PR&SA						15		
149.		Field work of Community Service for LMS, SS & PCS depts. (Saturday)	PR&SA								16
150.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs								16
151.		Admission Spring 2020 Open Advertisement	CAC/ Reg/ IT								
152.	18 Nov 19 – 24 Nov 19	PhD Doctoral seminars / PhD Public Defence	Depts/ Exam	18	19	20	21	22	23		
153.		Orientation on GRE Exams and Full Bright Scholarship <i>R.V: A.S Edhi Hall</i>	PR&SA			20					
154.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs								23
155.	25 Nov 19 – 1 Dec 19	PhD Doctoral seminars / PhD Public Defence	Depts/Exam	25	26	27	28	29			
156.		Thesis return to students by supervisors with observations	Supervisors						29		
157.	2 Dec 19 – 8 Dec 19	Last date for submission of HEC attested degrees (M.Phil & PhD stds Fall-19 session) / Board verified certificates (BS stds)	Dept/ Regn						6		
158.		Last date for Award of 'W' grade	HODs/ Exam						6		
159.	9 Dec 19 – 15 Dec 19	Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs								14
160.	16 Dec 19 – 22 Dec 19	Re-submission of thesis to supervisor, after addressing observations	Stds/ depts	16							
161.		End of Regular Classes	All Depts						20		

162.	23 Dec 19 – 29 Dec 19	Preparatory week / completion of missing classes	All Depts	23	24		26	27	28	
163.		Issuance of Admit Cards	Exam Br				26	27		
164.		Observed working Saturday for Misc Activity / missed classes due to any event	All Depts/ Brs							28
165.		Quaid-e-Azam Day (Public Holiday)	-			25				
166.		Alumni Survey	QEC				26	27		
167.	30 Dec 19 – 5 Jan 20	Alumni Survey	QEC	30	31					
168.		Final Term Exams	All Depts	30	31	1	2	3	4	
169.		Last date for submission of Final thesis in Deptt with thesis submission form	Stds		31					
170.		Paper viewing by the students Starts / Entry in ACADMAX	Stds /Faculty			1	2	3	4	
171.		Submission of Results to Exam branch & Entry in ACADMAX	Faculty/ HODs				2	3		
172.	6 Jan 20 – 12 Jan 20	Final Term Exams		6	7					
173.		14 th Meeting Board of Faculty (BOF), FCS R.V: FMR,	Dean FCS		7					
174.		Paper viewing by the students / Entry in ACADMAX and submission of results to Exam br	Stds Faculty	6	7	8	9			
175.		PhD Doctoral seminars / PhD Public Defence		6	7	8	9	10		
176.	13 Jan 20 – 19 Jan 20	Scrutiny of Results: Rectification of Observations	Exams Br & Scnty Comm	13	14	15	16			
177.		PhD Doctoral seminars / PhD Public Defence	HODs/ Exam Br	13	14	15	16			
178.	20 Jan 20 – 26 Jan 20	Finalization and closure of Admission Sp-2020 Merit list	CAC	20						
179.		Declaration of Result	Exam Br	20						
180.	27 Jan 19 – 2 Feb 20	System upgrade and New semester course offering on ACADMAX/ confirmation of new applicants by depts.	IT/ Exam/ All Depts		28	29	30	31	1	
181.		Last date for thesis submission in Exam Br by depts. (Fall-19) semester	All Depts					31		
182.	3 Feb 20 – 8 Feb 20	Start of Spring 2020 Semester – Orientation week		3						
