## Checklist and Guidelines for Selecting Genuine/Quality Journals for Publications

- Search the journal's title and ISSN on HJRS portal to check HEC recognition status. Make sure
  the journal's title and ISSN reflected on the website being used for submission match word by
  word with the HJRS record.
- 2. If the journal is shown on HJRS, then search the name/title of the journal on Google. If you found multiple web pages for the same journal on Google, then exercise higher degree of caution.
- 3. Check the journal on SCOPUS or Web of Science and other HEC recognized indexing agencies for its listing status. If the journal is delisted from the indexing agency, and still shown on HJRS as recognized, then refer to HJRS Policy "Definition 13(Snap and Freeze).
- 4. Ensure that the email address of the journal's editor is registered on professional email address linked to the university/institution web domain (If submissions are received through personal email address associated with Google Mail, Yahoo! Mail, Outlook, etc then proceed with caution).
- Ensure that the journal is published by an HEI or well-reputed professional body related to the field of study.
- Consult Beall's list of potential predatory journals and publishers to avoid publishing in cloned and predatory journals.
- 7. Keep record of all the email correspondence with the co-authors and editors
- 8. It must raise a Red Flag if the journal is charging publication fee in cash or through un-authorized means